

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1083875

Vendor Name: Claridge Products

Check Details:

Check Number: 0336658

Check Amount: \$ 502.00

Check Date: 3/11/2025

Invoice Details:

Invoice Number: CIK000002235

Invoice Date: 3/4/2025

PO Number: P0015523

Voucher Number: V0875934

Document Type: AP Invoice

Document Below



Claridge Products and Equipment, LLC
PO Box 910
Harrison, AR 72602-0910
800-434-4610

INVOICE

Invoice ID: CIK000002235
Date: 3/4/2025
Order No: CK00001367
Page No: 1

Sold To

College Of Dupage
Accounts Payable
425 Fawell Blvd.
Glen Ellyn IL 60137-5999
USA

Ship To

College Of Dupage
425 Fawell Blvd.
Glen Ellyn IL 60137
USA

CUSTOMER ID			CUSTOMER PO			PAYMENT TERMS		
COL0259			P0015523			1% 15 Days, Net 30		
SALES REP ID		SHIPPING METHOD		SHIP DATE		INVOICE DUE DATE		
E&I-SIOK, C01-S01-09		DTS		3/4/2025		4/3/2025		
QTY SHIPPED	U/M	BACK ORDER QTY	PART	DESCRIPTION		UNIT PRICE	EXT. PRICE	

1.00	EA	0.00	C-818L	MB S-800 LCS ALUM TRIM MT/MR 4 x4	\$252.00	\$252.00
1.00	EA	0.00	NC-FREIGHT	SHIPPING	\$250.00	\$250.00
1.00	PC	0.00	90-ASSY-HDW1	STD SERIES BD w/MR HDW KIT FOR UP TO 8'W	\$0.00	\$0.00

SUB TOTAL: \$502.00

SALES TAX: \$0.00

PREPAID: \$0.00

TOTAL AMOUNT DUE: \$502.00

To qualify for a 1.00% discount, payment must be received by 03/19/2025. ACH payments are encouraged to avoid delays via mail.

CONDITIONS

No responsibility will be assumed by this corporation for delays of carriers or delays arising from strikes, fires, accidents or other causes beyond our reasonable control. RETURNED GOODS - Material must not be returned except by written permission of this Corporation; and when so returned will be subject to 25% service charge. Materials not catalogued and built to special order are not returnable and cancellation will not be accepted. When replacement has been formally authorized by supplier, replaced or unused material must be returned. SHIPPING CLAIM-As all shipments by this Corporation are made at buyers risk, they should be carefully examined before signing carriers receipts. The responsibility of this Corporation ceases upon delivery of materials in good condition to the transportation companies, as evidenced by the signed bill of lading. If transportation company tenders delivery of goods in bad order, buyer should insist upon transportation company agent making notation of condition on freight bills, thus enabling to secure prompt payment of claim which may be filed by him covering value of damaged material. No transportation claim will be recognized by us unless presented within 10 days after receipt of goods - or in case of non-delivery or loss, then 30 days after date of shipment. The supplier has duly complied with the provisions of the Fair Labor Standards Act as amended. VMINV



Freight Damage & Claims Policy

Claridge takes great care to ensure each shipment arrives in pristine condition. However, on occasion there is damage. In the event there is a damage that occurs during shipment, in order to protect our customers and Claridge Products from freight loss and damage, we ask that you thoroughly review our freight policy and comply with our procedures.

We will do everything possible to eliminate any additional expenses incurred to our Customer. Failure to follow the outlined producers may result in our Customer taking responsibility for the freight claim and any associated costs to replace/ repair damaged material.

Steps To Take At The Time Of Delivery:

- We strongly advise our Customers to open and inspect all material at the time of delivery. If you chose not to inspect every item at the time of delivery, please visually inspect the outside packaging of the material and note the Delivery Receipt as: "No Visible Damage". Do not sign for material without inspecting. Do not sign the Delivery Receipt "Pending Inspection" or "Subject to Inspection" as this is the same as a clear Delivery Receipt.
- Verify count of cartons against that on the Packing List.
- If you have missing items and/or visible damage, note as such on the delivery receipt.
- The Delivery receipt must be signed by both the Driver and the Consignee.

After Damages are discovered:

- As soon as damage is discovered, take photos immediately.
- If the Driver has already left, contact the carrier to Report Damage and Request Inspection. Failure to report damages after 5 days of delivery may result in the carrier denying the claim.
- All damaged material and all inner and outer packaging must be retained at the point where material was received. DO NOT THROW AWAY DAMAGED MATERIAL.

When Carrier comes out for Inspection:

- Have damaged material and all packaging ready in receiving area for Inspector.
- After inspector fills out Inspection Report, carefully read it. If you do not agree with inspection report, do not sign it. Be sure to retain all documentation provided to you, it will be needed when filing the claim.

After Inspection:

- Continue to retain damaged merchandise. Even though inspection has been completed, damaged items cannot be used or disposed of without written permission from the carrier.
- Do not return damaged items to the shipper. Return of such items should not be made without preauthorization of Claridge Products.



[External] Invoice #CIK000002235 from Claridge Products and Equipment, LLC

Claridge Products <AR@claridgeproducts.com>

Wed, Mar 5, 2025 at 03:26 PM UTC

CC:

BCC:

CAUTION: This email originated from outside of COD's system. Do not click links, open attachments, or respond with sensitive information unless you recognize the sender and know the content is safe.



We hope this message finds you well. Please find attached invoice# [CIK000002235](#) . The total amount due is \$502.00, and the payment is due by 04-03-2025.

Click [here](#) to pay.

If you have any questions or need further information, please do not hesitate to contact us.

We appreciate your business.

Sincerely,

Claridge Products Accounts Receivable Team

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1 attachment

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